

SECTION 3

General Welfare Requirement: Suitable premises, environment and equipment.

Outdoor and indoor spaces, furniture and toys must be safe and suitable for their purpose.

HEALTH AND SAFETY

COLLECTING A CHILD FROM PRESCHOOL- NURSERY

POLICY STATEMENT

This setting believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers.

EYFS key themes and commitments

1.3 Keeping safe

1.4 Health and well-
being

3.3 The learning
environment

It is always best if parents/carers are waiting outside before the end of the session. However the preschool-Nursery recognises that from time to time a parent/carer will be unavoidably late to collect a child. In the event that a child is not collected by an authorised adult at the end of a preschool-Nursery session, we put into practice agreed procedures. (Uncollected child policy) These ensure the child is cared for safely by an experienced and qualified member of staff who is known to the child.

Aim:

We ensure that each child leaves the premises with an authorised adult. In the event that a child is not collected by an authorised adult, we will ensure that the child receives a high standard of care in order to cause as little distress as possible. We inform parents/carers of our procedures so that, if they are unavoidably delayed, they will be reassured that their children will be properly cared for.

Procedures for collection of children are:

- At the end of each session a member of staff will open the door and call the name of the child whose parent/carer is waiting, the child will walk to the door into the safety of their parent/carers care.
- No child will be allowed to leave with anyone that is not listed by the parent/carer on the registration form unless permission has been given beforehand, or by the use of the pass word system
- No child will be handed over to anyone under the age of fourteen. Unless carer/parents has given their permission before hand. If the leader is in any doubt to the person's age, identification will be sought.
- The member at of staff the door will ensure that no child leaves unaccompanied

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